



**Dual Action
Windows LLC**

ORDER PROCESS

for Costumers

Step 1:

Selection Windows And Doors



One of our project managers will help guide you through the selection process and advise you on what type of windows and doors will be best for your project. If you're unsure of what type of windows and doors will be best for your project, we can provide you with multiple options. In the end our mission is to help you select the right material, color and style of windows and doors to fit the aesthetic and budget of your project.

Step 2:

Reviewing And Finalisation Order



Your project manager will help you closely review all the details of your order to make sure everything is perfect. We'll double and triple check the dimensions of the items, hardware placement, the directions windows and doors will swing and any other details before you sign off on it. We leave no stone unturned.

Step 3:

First Deposit Payment



The first deposit payment is 60%. This payment starts the production process of your order. During production your project manager will keep you informed on the process and important dates such as when we will received items from manufacturing. Payments can be made by bank transfer or credit card (1.5% fee)

Step 4:

Packing, Shipping And Second Payment



Once we receive all of your items from manufacturing our warehouse team will inspect each item to make sure nothing is damaged, and the items exactly match what you ordered. Your items will then be safely packaged into heavy-duty wooden crates before they're sent for shipping. Throughout the process you'll receive photos and even some videos of the order so you can stay updated with the process. Upon shipping another 30% payment is made.

Step 5:

Receiving Order and Final Payment



Once your order reaches your local area you will be contacted by a representative from the shipping company to organize delivery. When the order is received, the items should be inspected to make sure no damage has occurred during shipping. After signing off on the order, the final 10% payment is made.

Reach Out to Us

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